



भारतीय विदेश व्यापार संस्थान  
मानित विश्वविद्यालय  
**INDIAN INSTITUTE OF FOREIGN TRADE**  
(DEEMED TO BE UNIVERSITY)



(AN AUTONOMOUS INSTITUTION OF MINISTRY OF COMMERCE & INDUSTRY)

बी-21, कुतुब इन्स्टीट्यूशनल एरिया नई दिल्ली-110016  
B-21, Qutab Institutional Area, New Delhi-110016  
Phone : 0091-11-39147200, 39147201, 39147202  
Fax : 0091-11-39147214, Website : www.iift.edu


No. Reg. Off/ 09/2017

19 September, 2017

**OFFICE ORDER**

The Director of IIFT and The Chairman of Internal Quality Assurance Cell (IQAC) has nominated the following members of IQAC for the year 2015-16, which will continue till further orders.

1. Dr. Satinder Bhatia, Professor - Director IQAC
2. Dr. Gautam Dutta, Associate Professor - Member
3. Dr. M. Venkatesan, Associate Professor - Member
4. Dr. Sheeba Kapil, Associate Professor - Member
5. Dr. Nitin Seth, Associate Professor - Member
6. Shri. Gaurav Gulati - Member
7. Shri. Kushal Roy - External Member
8. Shri. Saniib Asthana - External Member

  
(Dr. P.K. Gupta)  
Registrar

**Copy to:**

1. All Chairpersons/ Head of the Divisions/ Departments
2. Head (Kolkata Centre)
3. PS to Director - for information of Director



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**INDIAN INSTITUTE OF FOREIGN TRADE**

**MINUTES OF THE 07<sup>TH</sup> MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
HELD ON 8<sup>TH</sup> AUGUST, 2018 (3.30 PM, BOARD ROOM, IIFT)**

**PRESENT:**

Dr. Satinder Bhatia, Director	In the Chair
Dr. Gautam Dutta	Member
Dr. M. Venkatesan	Member
Dr. Sheeba Kapil	Member
Dr. Nitin Seth	Member
Shri. Gaurav Gulati	Member
Shri. Kushal Roy	External Member
Shri. Sanjib Asthana	External Member

The members of IQAC met for their seventh meeting on 08th August, 2018 from 3.30 p.m. onwards in Board Room at IIFT Delhi.

Following points were discussed and recorded in the meeting:

- The members of IQAC have deliberated upon opening of new centre in Kolkata – CeNEST to strengthen research as well as training activities in the North- East states.
- The members have appreciated the implementation of IPS Scheme and the role played by IQAC in facilitating such promotion.
- The members have also acknowledged the role of IQAC in the fresh recruitment of new faculties.
- The members have recommended that given the growth of the institution, a 'Dean' should be appointed among the senior professors to oversee all Academic Administration.
- After in-depth discussion, the committee has recommended that the Operational Divisions have to be re-organized to accommodate the newly introduced Economics programme & Research centres.

The meeting ended with a vote of thanks to the chair.

\*\*\*

*Sd/-*  
Dr. Satinder Bhatia, Director IQAC





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**INDIAN INSTITUTE OF FOREIGN TRADE**

**MINUTES OF THE 08<sup>TH</sup> MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
HELD ON 19<sup>TH</sup> NOVEMBER, 2018 (3.00 PM, BOARD ROOM, IIFT)**

**PRESENT:**

Dr. Satinder Bhatia, Director	In the Chair
Dr. Gautam Dutta	Member
Dr. M. Venkatesan	Member
Dr. Sheeba Kapil	Member
Dr. Nitin Seth	Member
Shri. Gaurav Gulati	Member
Shri. Kushal Roy	External Member
Shri. Sanjib Asthana	External Member

The members of IQAC met for their eighth meeting on 19<sup>th</sup> November, 2018 from 3.00 p.m. onwards in Board Room at IIFT Delhi.

Following points were discussed and recorded in the meeting:

- The members have discussed the problems faced by Principle Investigators of Research Project and requested timely recruitment of Research Associates for the projects.
- As a part of the reform, the members have recommended that IIFT should create provisions in recruitment of 'Distinguished/ Visiting Professor' in the institute.

The meeting ended with a vote of thanks to the chair.

\*\*\*

Sd/-

Dr. Satinder Bhatia, Director IQAC



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**Action taken on Academic Administrative audit**

Members of IQAC met the chairmanship of The Director and The Chairman of IQAC on 08th August and 19<sup>th</sup> November, 2018 respectively and discussed the academic administrative audit report pertains to academic year 2018-19. All members were present.

The following points regarding the audit were noted for action.

1. The IQAC team recommended that given the growth of the institution, a 'Dean' should be appointed among the senior professors to oversee all Academic Administration
2. The IQAC team recommended that the Operational Divisions have to be re-organized to accommodate the newly introduced Economics programme & Research centres. Accordingly 04 divisions were created.
3. The IQAC team recommended that IIFT should create provisions in recruitment of 'Distinguished/ Visiting Professor' in the institute. Accordingly the posts were created.

SD/-

Dr. Satinder Bhatia, Director IQAC