

#### भारतीय विदेश व्यापार संस्थान <sup>मानित</sup> विश्वविद्यालय INDIAN INSTITUTE OF FOREIGN TRADE (DEEMED TO BE UNIVERSITY)

(AN AUTONOMOUS INSTITUTION OF MINISTRY OF COMMERCE & INDUSTRY)

बी-21, कुतुब इन्स्टीट्यूशनल एरिया नई दिल्ली-110016 B-21, Qutab Institutional Area, New Delhi-110016 Phone : 0091-11-39147200, 39147201, 39147202 Fax : 0091-11-39147214, Website : www.iift.edu

No.Reg.Off/05(1)/2020



July 15, 2021

### **OFFICE ORDER**

# Sub: Re-opening of Institute in Phased Manner

In continuation of Office Order No.Reg.Off/05(1)/2020 dated 17.6.2021, it has been decided with the approval of the Competent Authority that the persons with disabilities and pregnant women may be allowed to work from home till 16.7.2021. Thereafter, pregnant women employees may avail maternity leave as provided by the Government of India. The persons with disabilities may be given relaxation in time for commuting to and from the office.

(P.Sakthivel) Senior Administrative Officer (Estt.)

## All Faculty Members/Officers/Staff of the Institute (Delhi Campus)

#### Copy to:

- 1. Centre Head (Kolkata Campus)
- 2. SM for updation of this Office Order on Institute's website
- 3. Hindi Officer for issuance of orders in Hindi
- 4. PS to Director: for information of Director
- 5. PS to Registrar: for information of Registrar
- 5. All Notice Boards