



भारतीय विदेश व्यापार संस्थान

INDIAN INSTITUTE OF FOREIGN TRADE

(Deemed to be University)

Autonomous body under Ministry of Commerce & Industry, Govt. of India)

Advt No. – Advt./ NT/ Con. / Del. /11/ 2026

Rolling advertisement for engagement of Consultant (Technical) purely on contractual basis

Indian Institute of Foreign Trade (IIFT), a premier B-School set up by Government of India is engaged in education, training and research in the area of International Business and Trade. The Institute intends to engage experienced professional as Consultant (Technical) on contract basis to oversee daily IT operations, managing hardware and software, and ensuring system security and performance.

Position : Consultant (Technical)

Number of Positions: One (1) [The number is subject to change depending upon requirement of the Institute]

Consolidated Emolument: The consolidated monthly emolument shall be Rs. 1,00,000/- to Rs.1,30,000/- per month.

Duration: The engagement is contractual initially for a period of one year which is extendable upto a period of maximum 3 years, based on performance of the candidate and organizational requirements.

Link for online application <https://docs.iift.ac.in/recruit/solo.asp?jcode=Con Tech2026>

Job Description: The Consultant (Technical) will be required to effectively maintain and upgrade existing systems; plan and implement new systems; and staying current with technology trends. The role requires a blend of technical expertise and management skills.

Key Responsibilities: • System management: Install, maintain, and upgrade hardware and software, and ensure efficient performance. • Security and maintenance: Implement and manage security measures, backup strategies, and redundancy to protect data and systems. • Policy and planning: Develop and implement IT policies, procedures, and documentation. • to effectively maintain and upgrade existing systems; plan and implement new systems; and staying current with technology trends. • ERP & LMS implementation in the Institute. • Upgradation of redundant IT infrastructure	Essential Qualifications and Work Experience: • B.Tech. in IT/CS/ Electronics with minimum 60% of marks. Additional certifications in Data Science will be preferred. • Minimum 10 years of experience in similar/ supervisory role, preferably in a government or public sector setup. • Excellent written and verbal communication abilities. Desirable Qualification: • M.Tech./ M.E. is desirable qualification Maximum Age: Maximum 62 years as on the date submission of application.
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General Rules and Regulations:

- Selected candidates will have to join duty immediately upon receipt of the offer.
- Fulfilment of conditions of educational qualification and experience shall not necessarily entitle any applicant to be called for further process of recruitment. In case of a large number of applicants, IIFT reserves the right to short-list the applications in any manner as may be considered appropriate and no reason for rejection shall be communicated.
- IIFT reserves the right to increase or decrease the posts and to fill or not to fill the post advertised. No correspondence whatsoever will be entertained from the candidates regarding the conduct and result of the Interaction and the reason for not being called for an interaction.
- The decision of the committee w.r.t. shortlisting and selection will be final and binding. No query whatsoever will be dealt w.r.t. the same.
- Interested candidates having the above qualifications and experience should only apply Online through the link given.

Only the shortlisted candidates shall be informed by e-mail to appear for the test or interview at IIFT Campus at B-21, Qutab Institutional Area, New Delhi-110016.

-Sd-

(Gaurav Gulati)

Registrar