



भारतीय विदेश व्यापार संस्थान

(मानित विश्वविधालय)

बी-21, कुतुब इंस्टीटयुशनल एरिया, नई दिल्ली-110016

INDIAN INSTITUTE OF FOREIGN TRADE

(Deemed to be University)

B-21, Qutub Institutional Area, New Delhi – 110016

(FORMAT FOR CPF LOAN / ADVANCE)

The Member Secretary
IIFT CPF Trust
IIFT
New Delhi– 110016

Sir,

I desire to avail **refundable / non refundable** advance of Rs. _____ (Rupees
_____ only) from CPF account for
the purpose given below:

PURPOSE:

UNDER RULE OF IIFT CPF TRUST.

I request that the refundable advance of Rs. _____ may be recovered
from my salary in _____ equal installment of Rs. _____ each.

Yours faithfully

(Signature)
Date: _____

Name	
Designation	
CPF account no.	
Division / section	

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ACKNOWLEDGEMENT
(To be handed over to the employee on submission)

NAME:

PURPOSE:

DAIRY NO:

DATE:

(Signature of Dealing Assistant of Finance Division)

FOR USE OF IIFT CPF TRUST

REF. NO. SHRI / SMT. _____

I	CPF account no.	
II	Amount of subscription at the credit of the subscriber	
III	Rate of pay of the subscriber	
IV	Previous advance drawn (Refundable / Non refundable)	(Please specify the amount drawn and refunded, if any)

Shri / Smt. _____ has applied for non-refundable / refundable advance of Rs. _____. The same is admissible to him/her under IIFT CPF Rule No. _____. The Board of Trustees of IIFT CPF Trust are requested to sanction an amount of Rs. _____ to Shri / Smt. _____.

(Assistant)

(Member Secy.)

(Member)

(Member)

(Member)

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RECEIPT

Received a sum of Rs. _____ through cheque no. _____, dated _____ drawn on Indian Bank, MIA, ND.

Dated:

(Signature)